

Instructions for Teams who are self driving a Van with arranged collection at Zagreb Airport

1. Upon your arrival at Franjo Tuđman Airport (ZAG), Proceed to the Arrivals Exit, After collecting your luggage and clearing customs.
2. Outside the Exit to the Arrivals Hall a designated person (wearing uniform) will be waiting for you, They will be holding a sign with your Team Name (+385 99 6221 283)
3. **Vehicle Handover:** The representative will hand over the keys and the van. You will need to complete and sign the form along with providing a copy of your driving licence (if you havent already emailed it to **info.wrc2025@hvz.hr**).

WRC2025 - Vehicle Usage Form. NOTE : Once signed for Only the listed driver is allowed to operate the vehicle at anytime.

4. Vehicle Usage:

- a) **Fuel:** The van will have a full tank of fuel and is expected to be returned with a full tank.
 - b) **Damage:** The team / named driver is responsible for any damage to the vehicle and is expected to return it clean, any damage should be reported at the earliest time.
 - c) **Highway Tolls :** these are automatically covered as the vehicle has an electronic device which is charged to. Ensure you drive to the toll booth labelled ENC failure to do so will incur costs which will not be reimbursed
 - d) **Driving Regulations :** Ensure you are aware of local driving regulations which may be different to your home country. The named driver is responsible for any penalties raised during its use.
 - e) **Car Park (Airport) :** On collection the vehicle it will have a car park ticket with it, you will have to pay the fee for car parking, keep the receipt for reimbursement by the Hosts at the challenge venue info desk.
5. **Vehicle Return:** When you are finished, please return the van to the Fire station of city of Velika Gorica ([Zagrebačka Ul. 3, 10410, Velika Gorica](#)) with a full tank of fuel and in a clean condition. The person who receives your vehicle will take you to the airport, make sure you arrive in plenty of time to conduct a handover of the vehicle.

By signing the form, you agree to these terms of use.

For all further questions please contact via email: **info.wrc2025@hvz.hr**

CONTACTS:

e-mail: info.wrc2025@hvz.hr

Phone number: +385 98 167 4032 - Ivica Mačeković (commander of Fire station of city of Velika Gorica)



Instructions for Teams requesting Van with a driver Pick-up at Zagreb Airport

Upon your arrival at Franjo Tuđman Airport (ZAG), a designated person (wearing uniform) will be waiting for you at the exit to the arrivals hall (+385 99 6221 283).

They will be holding a sign with your Team Name.

Your team will be allocated a driver for the duration of the event

09th Sep

09:00 The van & Driver will be waiting for you in front of your accommodation and will take the team to the venue.

16:00 (Approx) The driver will take you back to your accommodation when last Captain's briefing has finished

17:30 Your allocated driver will be waiting for you in front of your accommodation and will take you to the venue for Opening ceremony.

23:00 (Approx) After the Opening ceremony ends the driver will take you back to your accommodation

10th Sep – 12th Sep

07:00 The van & Driver will be waiting for you in front of your accommodation and will take the team to the venue.

19:30 (Approx) will take you back to your accommodation when last briefing has finished

13th Sep

07:00 The van & Driver will be waiting for you in front of your accommodation and will take the team to the venue.

16:00 (Approx) The driver will take you back to your accommodation when last Captain's briefing has finished

19:30 Your allocated driver will be waiting for you in front of your accommodation and will take you to the venue for Closing ceremony.

24:00 (Approx) After the Closing ceremony ends the driver will take you back to your accommodation

14th Sept Departure Day

Please confirm your desired pickup time the day before with your allocated driver who will then ensure they are waiting in plenty of time to take you to the Airport.

If your team does not require the services of the driver or has additional requests (within reason) can be discussed directly and organised with your allocated driver, please ensure you give adequate notice (90min minimum) of any changes to your driver.

CONTACTS:

e-mail: info.wrc2025@hvz.hr

Phone number: +385 98 167 4032 - Ivica Mačeković (commander of Fire station of city of Velika Gorica)



Instructions for Assessors requesting Pick-up / Drop Off at Zagreb Airport

Upon your arrival at Franjo Tuđman Airport (ZAG), a designated person (wearing uniform) will be waiting for you at the exit to the arrivals hall.

They will be holding a sign with your Team Name.

You will be allocated a driver / vehicle for the duration of the event

08th Sep

09:30 The Vehicle & Driver will be waiting for you in front of your accommodation and will take you to the venue.

19:00 (Approx) The driver will take you back to your accommodation when last Assessors workshops has finished

09th Sep

07:30 The van & Driver will be waiting for you in front of your accommodation and will take the you to the venue.

16:15 (Approx) The driver will take you back to your accommodation when last Captain's briefing has finished

17:30 Your allocated driver will be waiting for you in front of your accommodation and will take you to the venue for Opening ceremony.

23:00 (Approx) After the Opening ceremony ends the driver will take you back to your accomadation

10th Sep – 12th Sep

06:45 The van & Driver will be waiting for you in front of your accommodation and will take the you to the venue.

19:30 (Approx) will take you back to your accommodation when last briefing has finished

13th Sep

06:45 The van & Driver will be waiting for you in front of your accommodation and will take the team to the venue.

16:15 (Approx) The driver will take you back to your accommodation when last Captain's briefing has finished

19:45 Your allocated driver will be waiting for you in front of your accommodation and will take you to the venue for Closing ceremony.

24:00 (Approx) After the Closing ceremony ends the driver will take you back to your accomadation

14th Sept Departure Day

Please confirm your desired pickup time the day before with your allocated driver who will then ensure they are waiting in lenty of time to take you to the Airport.

If your team does not require the services of the driver or has additional requests (within reason) can be discussed dirctly and organised with your allocated driver, please ensure you give adequate notice (90min minimum) of any changes to your driver.

CONTACTS:

e-mail: info.wrc2025@hvz.hr

Phone number: +385 91 601 4562 – Mateo Trop (WRC2025 Event Deputy Lead)